

# Joint Panel Meeting

## **Agenda**

Tuesday, 18th June, 2024 at 4.30 pm

in the

Council Chamber, Town Hall, King's Lynn and available to view on You Tube.



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX Telephone: 01553 616200

Monday 10<sup>th</sup> June 2024

Dear Member

#### Joint Panel Meeting

You are invited to attend a meeting of the above-mentioned Task Group which will be held on Tuesday, 18th June, 2024 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ to discuss the business shown below.

Yours sincerely

Chief Executive

#### **AGENDA**

- 1. Appointment of Chair for the Meeting
- 2. Appointment of Vice Chair for the Meeting
- 3. Apologies for absence
- 4. **Declaration of Interest** (Page 4)
- 5. <u>Urgent Business</u>
- 6. <u>Members Present Pursuant to Standing Order 34</u>
- 7. Chairs Correspondence
- 8. Exclusion of Press and Public

To consider passing the following resolution:

"That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act".

#### 9. EXEMPT - Alive West Norfolk Options Report

To:

#### Members of:

Regeneration and Development Panel Corporate Performance Panel Environment and Community Panel

#### **Relevant Portfolio Holders**

#### **Relevant Officers**

Honor Howell- Corporate Governance Manager/Assistant to the Chief Executive Paul Billington- Interim Assistant Director Charlotte Marriott- Policy Officer

### DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



#### **START**

YFS ←

Does the matter directly relate to one of your DPIs?

Declare the interest. You have a conflict and cannot act or

remain in the meeting \*

 $\rightarrow$  NO

Does the matter directly relate to the finances or wellbeing of one of your ERIs?

↑ NO

a conflict and cannot act or remain in the meeting \*

Declare the interest. You have

\* without a dispensation

**Glossary:** 

**DPI:** Disclosable Pecuniary

**ERI:** Extended Registrable

a conflict and cannot act or remain in the meeting \*

YES 🗹

Does it directly relate to the finances or wellbeing of you,

a relative or a close associate?

Declare the interest. You have

YES ←

**↑** NO

Other actions to mitigate against identified conflicts:

- 1. Don't read the papers
- 2. Tell relevant officers
- 3. Ask to be removed from any email recipient chain/group

Declare the interest. Are you or they affected to a greater extent than most people? And would a reasonable person think you are biased because of the interest?

YES ←

Does it affect the finances or wellbeing of you, a relative, a close associate or one of my ERIs?

 **YES** 

Take part

**↑NO** 

as normal

**↑** NO

Does it relate to a Council Company or outside body to which you are appointed by the Council?

You have a conflict and cannot act or remain in the meeting \*

YES ∠

**↑** NO

You can remain the meeting if the Chair agrees, for you to speak in your external capacity only. Do not vote.

You can take part in discussions but make clear which capacity you are speaking in. Do not vote.

YES ←

NO ←

Declare the interest. Do you, or would a reasonable person think there are competing interests between the Council and the company/outside body?

Does another interest make you that feel you cannot act in a fair, objective or open manner? Would a reasonable person knowing the same interest think you could not act in a fair, objective or open manner?

NO TO BOTH

Z

YES TO ONE ↓

Declare the interest for the sake of openness and transparency. Then take part as normal.

You have a conflict. Declare the interest. Do not participate and do not vote.